

**Merrill Township  
Board Meeting Minutes  
December 18, 2023  
DRAFT**

The meeting was called to order by Mr. Morgan at 7:00 pm. Followed by the pledge of allegiance and prayer by Ms. Fisher.

**Roll Call**

Ms. Debra Fisher, Treasurer - present  
Ms. Venola Walton-Stanciel, Trustee - present  
Mr. Peter Morgan, Supervisor - present  
Mr. Harold Yancy, Trustee - present  
Ms. Tabatha Glezman, Clerk - present

Guest: 8 Public attendance

**Approval of Agenda**

Ms. Glezman motioned to approve agenda, Ms. Fisher seconded, the motion carried.

**Approval of consent agenda**

October 16, 2023 board minutes  
Approval to pay bills from 10/17/23 – 12/18/23 general account, total \$25,900.13  
Transfer Station account, total \$18,203.50.

Ms. Glezman motioned to approve the consent agenda, Mr. Yancy seconded, the motion was carried.

**Public Comment regarding agenda items only**

No public comment

**Lilley Township Fire Department Report:**

Mr. Morgan read the report by the Fire Department describing the type of calls received over the last three months. He added that Lilley is looking for people to hire if anyone has a recommendation or is interested.

**Zoning Report:**

Mr. Wroblewski issued 28 letters on blight and issued 2 citations that will be going to court at the beginning of 2024, Pierce Ave at M37 and Ashland Dr. He referred the land owners to Larry Owens for hire to help in addressing their blight issues.

## **Supervisor's report**

- Container at transfer station removed due to lack of use for metal. Metal scrape is not enough to keep container.
- The boiler at the Community building broke again, parts will be in next week to repair it.
- Woman's handicap bathroom completed and men's water leak in the restroom fixed.
- Requesting funds to add a cement slab in the corner of the transfer station to stop the contamination of ground soil from chemicals that people are throwing in the trash. American Classic may help with some chemicals but not all. The county will take certain amounts of chemicals but they are now asking for a donation from the Township for their service. Ms. Glezman will send out quotes and put a notice in the paper to see if we can locate an agency to remove the chemicals.
- Kelly Crawford had advised Pete of grants that the state was offering for blight. Pete contacted the state and the funding was already used up. There will be more grants in 2024 that the Township will try and secure.
- American Classic will accept tires from us as long as they are cut up properly.
- Jason Misner helped pick up mattresses and junk left along the side of fence outside of the transfer station.
- One person is interested in the lots the township has for sale. Ms. Glezman added that the filing fees need to be added to the price of the property before selling. Three other people are interested in other parcels that are for sale.
- The township assessor is recommending that the township use the states form for poverty exemptions. Ms. Glezman motioned to use the State form, Ms. Walton-Stanciel seconded, the motion passed.
- 2024 is an audit year for the BOR at the township. There is a \$50 fee for training for all of the Board of Review members as a group. Mr. Barnett is requesting everyone on the BOR take the training. Ms. Glezman motioned to authorize the payment. Ms. Fisher seconded; the motion carried.
- Lighting Bid to change the incandescent bulbs to LED in the Township Hall, parking lot and street lights. Net cost of \$1,940.00 with a pay back in 1.2 years after rebate. Board has a few questions for Mr. Bates but accepts the quote and would like to move forward. Ms. Glezman motioned to move forward with the upgrade, Ms. Fisher seconded, the motion carried.

## **Clerk's Report**

Early voting will be held at the County office, not at the Township Hall. Absentee voting is available as usual and voting will be held at the Township Hall on February 27, 2024 as usual.

## **Treasurer's Report**

Ms. Fisher is busy with winter taxes and people trying to get them paid before year end. She will be in the office to collect taxes on December 26 from 9am – 5:00 pm.

## **New Business:**

- Snow plow bids:

- Bid #1 plow at 4" of snow, salt and shovel walks at Township \$120/plow
- Bid #1 plow at 4" of snow at the transfer station. \$120/plow
- Bid #2 plow at 3" of snow, salt and shovel walks at Township \$75/plow
- Bid #2 plow at 3" of snow at the transfer station \$75/plow

Mr. Yancy motioned to accept Bid #2, Ms. Walton-Stanciel seconded, the motion carried.

- NTCT is a county committee that is rotating it's quarterly meeting to different townships. They would like to host their next meeting at Merrill Township Hall if the Board would allow it with no fee. Ms. Glezman motion to approve, Ms. Walton-Stanciel seconded, the motion carried.
- Planning Commission Direction. The attorney suggested that the Planning Commission return the ordinance in a bullet form to the Board and the Board will send it to him in that format. The Zoning ordinance needs some adjustments to stand up in court. Pete dropping the camping/trailer for now until the blight is completed. Ms. Walton-Stanciel motioned, Mr. Yancy seconded, the motion carried.
- Planning Commission is requesting .5 mils be added to the Operating Mileage that will be on the August ballot to fund the clean up of blight. Ms. Glezman motioned, Ms. Fisher seconded, the motion carried.

- **Roll Call:**

- Ms. Glezman Y
- Ms. Fisher Y
- Ms. Walton-Stanciel Y
- Mr. Morgan Y
- Mr. Yancy Y
- Foreclosed property. Ms. Glezman motioned to not purchase any of these properties. Ms. Walton-Stanciel seconded; the motion carried.
- Approve the Beaver Township Transfer Station agreement. Ms. Glezman motioned to approve, Ms. Fisher seconded, the motion carried.
- **Wage Coordinator 2023-12-18-A.** Ms. Glezman motioned for the Treasurers wages to stay at \$8,700 per year for April 1, 2024-March 31, 2025. Ms. Walton-Stanciel seconded, the motion carried. Role call vote: Ms. Glezman Y; Ms. Walton-Stanciel Y; Mr. Morgan Y; Mr. Yancy Y; Ms. Fisher abstained.
- **Wage Coordinator 2023-12-18-B.** Ms. Glezman motioned for the Supervisor's salary to remain at \$8,700 for the next fiscal year, April 1, 2024-March 31, 2025. Ms. Fisher seconded, the motion carried. Role call: Ms. Fisher-Y, Ms. Glezman-Y, Ms. Walton-Stanciel-Y and Mr. Yancy-Y. Mr. Morgan abstained.
- **Wage Coordinator 2023-12-18-C.** Ms. Walton-Stanciel motioned for the Clerks salary to remain the same at \$8,700 for the next fiscal year, April 1-2024-March 31, 2025. Mr. Fisher seconded; the motion carried. Roll call Mr. Yancy-Y, Mr. Morgan-Y, Ms. Walton-Stanciel-Y, Ms. Fisher Y; Ms. Glezman abstained.
- Schedule Annual Meeting for 3/18/24 at 6:00 pm. Ms. Fisher motioned, Ms. Walton-Stanciel seconded, the motion carried.
- DNR land surplus - Ms. Glezman motion to not purchase any of the DNR property, Ms. Walton-Stanciel seconded, the motion carried. Ms. Fisher abstained.

**Public Comment:**

Four people spoke.

Mr. Morgan adjourned the meeting at 8:59 pm.

Bonnie St. Amour  
Deputy Treasurer  
Merrill Township